

## **Bylaws of the Board**

### **BOARD MEMBERS**

#### Limits of Board Members Authority

The Governing Board is the unit of authority over the District. It has broad but clearly limited powers. The exercise of its authority is restricted to the functions required or permitted by law, and then only when it acts in a legally constituted meeting.

The Board member has no individual authority. Individually, the Board member may not commit the District to any policy, act, or expenditure. The Board member cannot do business with the District served, nor should the Board member have an interest in any contract with the School District. The Board member represents and acts for the community as a whole and does not represent any fractional segment of the community.

Individual members of the Board, by virtue of holding office, shall not exercise any administrative responsibility with respect to the schools or command the services of any school employee. Individual Board members shall submit requests for information to the Superintendent. At his/her discretion, the Superintendent may refer the request to the entire Board for consideration. If approved, the Superintendent or designee shall perform any necessary research associated with the request and report to the Board at a future meeting.

#### Obligations of Board Members

Board members should hold the education of children and youth above any partisan principle, group interest, or personal interest. Board members should understand their role and the programs offered by the District. They should study all agenda materials before the meeting, participate in the discussion of items which come before the Board, vote on motions and resolutions, and abstain only for compelling reasons.

Board members shall refer Board-related correspondence to the Superintendent or designee for forwarding to the Board or for placement on the Board's agenda.

Board members and persons elected to the Board are responsible for complying with the requirements of the state's open meeting laws.

Bylaws of the Board

**BOARD MEMBERS** (continued)

The Superintendent or designee shall provide a copy of the Brown Act to each Board member and to anyone who is elected to the Board.

*(cf. 9000 – Role of Board and Members)*  
*(cf. 9005 – Governance Standards)*  
*(cf. 9270 – Conflict of Interest)*  
*(cf. 1340 – Access to District Records)*  
*(cf. 9011 – Disclosure of Confidential/Privileged Information)*  
*(cf. 9240 – Board Development)*  
*(cf. 9322 – Agenda/Meeting Materials)*

Legal Reference:

EDUCATION CODE

7054 Use of District Property  
35010 Control of District; Prescription and Enforcement of Rules  
35100-35351 Governing Boards - especially.  
35160-35184 Powers and Duties  
35291 Rules  
35292 Visits to Schools (Board members)  
51101 Rights of parents/guardians

GOVERNMENT CODE

54950-54962 The Ralph M. Brown Act, especially:  
54952.1 Member of a Legislative Body of a Local Agency  
54952.7 Copies of Chapter to Members of Legislative Body

Bylaw:

Adopted: 11/30/90  
Revised: 06/06/94  
Revised: 09/17/02  
Adopted: 06/15/22

CHULA VISTA ELEMENTARY SCHOOL DISTRICT  
Chula Vista, California